**RECORD form for Survey project**

If you wish to publish a Record (citable webpage with permalink) in the open access platform [Fasti Online Survey](https://www.fastionline.org/survey/) describing your survey project, please follow this procedure: complete this form in English, Italian, Spanish or Portuguese, and send it to Anita Casarotto (a.casarotto@knir.it) and Tesse D. Stek (t.d.stek@knir.it) together with the two polygon shapefiles of **1.** the Research area and, if available, **2.** the Study Units (both in EPSG: 4326), and any other optional data you would like to deposit in your Record (e.g. fieldwork photos, images, maps showing the distribution of archaeological remains in the landscape; databases/spreadsheets of sites/units, material; point/polygon shapefiles of site distributions)[[1]](#footnote-1) (cf. PART 4). Fasti Online Survey allows you to make your research and data widely visible and digitally available, and to gain professional recognition for it: all data and metadata published online with your Record, unless otherwise stated, are licensed under the [CC BY-SA 4.0](https://creativecommons.org/licenses/by-sa/4.0/) open license, and thus can be freely downloaded and openly reused by others with appropriate credit of the source data.

*Note: If you wish to describe your methods and survey data/results in more detail, you may want to consider the possibility to submit also an article to FOLD&R Archaeological Survey Series, the online journal of Fasti Online Survey. This will allow you to gain even more visibility and credit for sharing your research and data. After peer-review process, should it be accepted, your article will be published in the FOLD&R journal, linked to your Record in Fasti and will appear in your Record as well. If you are interested in this possibility, visit this* [*website*](https://www.fastionline.org/folderindex.php?view=serieshome&ste_cd=FOLDER-sur) *and read the* [*guidelines for authors*](https://www.fastionline.org/folderabout.php?view=authnotessur)*.*

*[The online publication of a Record in Fasti Online Survey is a necessary but not sufficient condition to publish an article in FOLD&R Archaeological Survey: cf. journal review policy]*

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| **PART 1: SURVEY PROJECT DESCRIPTION** |
| Project name | *e.g. Archaeological Field Survey Bradano to Basento*  |
| Location | *municipality, city, region, country* |
| Ancient site name | *insert only if relevant* |
| Project dates | *year – year (e.g. 1974 – 1975; 1980 – 1985; 2011 – 2013; 2011 – present)* |
| Funding body | *e.g. Ministero dei Beni e delle Attività Culturali; Regione Basilicata; Netherlands Organisation for Scientific Research* |
| Research institution | *e.g. American Academy in Rome, Università degli Studi di Bologna etc.* |
| Research Director(s) with affiliation(s) |  |
| Field Director(s) with affiliation(s) |  |
| Other Team members with affiliations and role in the project |  |
| Website of the project |  |
| Chronology | *e.g. 400 BC – 100 AD; 300 BC-400 AD; 1200-1400 AD; 2300 BC – 1000 AD; 6000 BC – 1492 AD …* |
| Pleiades URI | *Add if relevant* |
| Summary | *please provide a description of the survey project (max. 350 words)* |
| Citation | *Please indicate how people must cite your record and data using this standard:* Author, Author, Author … Year. Survey Project name *[data-set]. Fasti Online Survey [distributor]. Permalink: https://www.fastionline.org/survey/site/AIAC\_[...]* |
| Contact details | *please provide the contact details of the person responsible for this Record and data: name, surname, email, affiliation (e.g. your university/department; your company)* |
| **PART 2: SURVEY METHOD** |
| Approach | Tick one or more definitions:[ ]  Diachronic[ ]  Extensive[ ]  Intensive[ ]  Non-Systematic[ ]  Siteless survey[ ]  Site Survey[ ]  Systematic[ ]  Temporally bounded  |
| Spatial Sampling | Tick one or more definitions:[ ]  Cluster Sampling[ ]  Deliberate Sample[ ]  Field Walker Spacing[ ]  Full Coverage[ ]  No Regular Fieldwalking[ ]  Stratified Random Sample[ ]  Systematic Random Sampling[ ]  Targeted (selective) Sampling[ ]  Transects |
| Artifact collection | Tick one or more definitions:[ ]  Click[ ]  Counting[ ]  Diagnostic[ ]  Full Collection[ ]  Grab[ ]  Pick[ ]  Quantification without collection [ ]  Sample[ ]  Selective Collection[ ]  Weighing |
| Collection unit | Tick one or more definitions:[ ]  Grids[ ]  Modern Field[ ]  Pointsamples[ ]  Scatter/Artifact[ ]  Site[ ]  Structure[ ]  Tract [ ]  Transect |
| Location Technique | Tick one or more definitions:[ ]  Basemap 1:10K or better[ ]  Basemap 1:10K to 1:50K[ ]  Basemap worse than 1:50K[ ]  GIS[ ]  GPS Differentially Corrected[ ]  GPS Uncorrected |
| Method description | *Please provide a description of the survey method in max. 400 words. E.g.: describe the distance between field-walkers, the sampling methods, the research intensity and the extent (in km² or hectares) of the territory covered, the material density threshold for the identification of surface scatters, conventional terminology used when material scatters are identified at the surface (e.g. ‘site’, ‘survey site’, ‘scatter’, ‘unità topografica’, ‘punto archeologico’, ‘area di frammenti fittili’ etc.), the recording-mapping-collection methods. Please indicate whether the visibility factor and the geomorphological factor affecting field sampling methods and results have been taken into account (and how). This is the place where you can also describe the GIS files attached to this Record (the “Research Area” and the “Study Units” actually walked during the survey (i.e. survey units, unità di ricognizione), and any other additional data you want to deposit).* |
| **PART 3: Research Focus** |
| Research Question | *Please describe the research question(s) that the survey project aims to answer/investigate (max. 300 words)*  |
| Artifacts | Tick one or more definitions:[ ]  Architecture[ ]  Ceramics[ ]  Coins[ ]  Epigraphy[ ]  Glass[ ]  Iconography[ ]  Lithics[ ]  Metal[ ]  Terracotta |
| Paleoecology | Tick one or more definitions (if relevant):[ ]  Agriculture[ ]  Climatology[ ]  Dendrochronology[ ]  Faunal Osteology[ ]  Geology[ ]  Geomorphology[ ]  Hydrology[ ]  Paleobotany[ ]  Soil studies[ ]  Stone/Mineral resources |
| Demography | Tick one or more definitions (if relevant):[ ]  Cultural Resource Management[ ]  Ethnography/Ethnology[ ]  Mortuary Studies[ ]  Population Data[ ]  Ritual Studies[ ]  Written Resources |
| Remote Sensing | Tick one or more definitions (if relevant):[ ]  Aerial photography[ ]  Geoprospection[ ]  Satellite imagery |
| Other comments | *If relevant (max. 300 words)* |
| **PART 4: Survey data-set** |
| Please submit, as an email attachment or using WeTransfer, two polygon shapefiles or geojson files (EPSG: 4326) of **1.** the Research area (compulsory) and, if available, **2.** the Study Units (i.e. the surveyed units: fields or parcels or grids or surfaces actually walked during the survey).Optional files that can be deposited are: photos or videos of the survey, team during fieldwork or in laboratory, sites, artifacts or landscape (e.g. .jpeg, .png, .tif files); maps showing the distribution/density of archaeological remains (e.g. surface scatters, sites) in the landscape, visibility maps, geomorphological maps, sampling maps (e.g. .pdf, .tif files, GeoTIFF or other GIS files); spreadsheets or databases of site descriptions/UTs/unit descriptions, material (e.g. .csv, .xls, .xlsx, .sql , .mdb files); point/polygon GIS files of site distributions or material distribution (e.g. .shp or .geojson files).Please provide also descriptions in a readme text file called “README” (.odt, .txt, .doc, .docx or .pdf, max. 2 A4) in which you list the items of your survey data-set (names of files and formats[[2]](#footnote-2)), briefly describe what these survey-data files are and represent, and indicate the responsible person for this data-set. This README document will be attached to your downloadable survey data-set.Each file of the data-set should not exceed 10MB. |
| **PART 5: Bibliography** |
| *Please provide bibliographic references on the survey project in a standardized format e.g. Osanna, M., Roubis, D. & Sogliani, F. 2007. Ricerche archeologiche ad Altojanni (Grottole - MT) e nel suo territorio. Rapporto preliminare (2005-2007). Siris: Studi e Ricerche della Scuola di Specializzazione in Beni Archeologici di Matera, 8, 137-156.* |
| **PART 6: Consent** |
| Tick to consent:[ ]  I give my consent to the KNIR and AIAC to publish online under the open license [CC BY-SA 4.0](https://creativecommons.org/licenses/by-sa/4.0/) in the open access platform Fasti Online Survey this Record and data-set, for which I am responsible and entitled to transfer. |

1. These primary data will be deposited in your Record, labeled as “Survey data”, and will appear at the end of your Record freely available for download and reuse.
For an example of a Record published in Fasti Online Survey follow this [link](https://www.fastionline.org/survey/site/AIAC_436). [↑](#footnote-ref-1)
2. If you have questions on the data formats accepted by Fasti Online Survey please contact Anita Casarotto (a.casarotto@knir.it). [↑](#footnote-ref-2)